ADDING WATER TO THE POOLS

Purpose: Outline the policy and procedures for adding water to the desired pool/spa within the Gabrielsen Natatorium.

Scope: This policy applies to all Aquatic Managers and Senior Managers within the area of Aquatics

Policy:

I. As needed, water may be added to the desired pool to the required level

II. Pool water should always be filtering over the edge of each pool into the drain

Procedure:

I. To add water to the pools/spa:
   a. Locate fill tube/fill wheel for the desired pool
      i. 50 Meter- On the left side of pump room next to desk. Is labeled 50 Meter
      ii. Dive Well- On the left side of the pump room next to the 50 Meter fill tube. Is labeled Dive Well
      iii. Rec Pool-Located on the back wall near the chlorine room. Is labeled Rec Pool
      iv. Spa-Located next to the Rec Pool fill tube. Is labeled Spa
   b. Rotate desired fill wheel counter-clockwise until water begins to flow into pipe. Water should be at a steady stream but not too strong that it floods the fill tube
   c. Monitor pool until water reaches desired level
   d. Turn wheel clockwise until water stops flowing