Purpose: Policies and procedures relevant to the operations of the Lake Herrick Pavilion at the Recreational Sports Complex.

Scope: Policies and procedures listed apply to all UGA Recreational Sports student staff trained in the Facility Operations at the Recreational Sports.

Policies:

I. LAKE HERRICK PAVILION

a. Lake Herrick is a non-swimming facility. Entering the water is strictly prohibited;
b. Alcohol and tobacco is not permitted at the Lake Herrick Pavilion;
c. The following are prohibited:
   i. Firearms and explosives;
   ii. Alcoholic beverages and intoxicated persons;
   iii. Weapons;
   iv. Illegal drugs and tobacco products;
   v. Percussion instruments and amplified music;
   vi. Open flames including tiki torches and bonfires;
   vii. Gas grills;
   viii. Glass containers;
   ix. Pets with the exception of service animals.
d. Fishing Lake Herrick is limited to a catch-and-release basis;
   i. Entering the water to fish is strictly prohibited;
e. Lake Herrick Pavilion is closed for informal use;
   i. All reservations for the Lake Herrick Pavilion should be facilitated and approved through the Department of Recreational Sports Facility Reservations.
f. The following recreational games are prohibited for the Lake Herrick Beach:
   i. Horseshoes (where stakes are necessary);
   ii. Rings (where stakes are necessary).
g. Lake Herrick Picnic area is limited to a first-come, first-service basis.

Procedures:

I. LAKE HERRICK PAVILION– OPENING AND CLOSING

a. Opening Procedure
   i. Unlock the Pavilion gate, kitchen and restrooms as needed;
   ii. Clear facility of trash and debris;
   iii. Check kitchen and restrooms for cleanliness, stock as needed;
   iv. Check kitchen appliances for proper functioning, report discrepancies as needed;
   v. Turn on facility lights and fans as needed;
   vi. Check Lake Herrick beach area for dangerous debris and trash.
b. Closing Procedure
   i. Clear facility of trash and debris;
   ii. Check kitchen and restrooms for cleanliness, stock as needed;
iii. Turn off facility lights and fans;
iv. Clear facility of patrons/guests;
v. Lock all facility spaces and Pavilion gate.