Purpose: To outline the expectations for Facility Technician & Equipment Inspector

Scope: Facility Technician & Equipment Inspector

Policy OR Procedure

I. RESPONSIBILITIES:
   a. Maintain and perform daily, monthly and annual maintenance of Strength & Conditioning equipment
   b. Perform preventive maintenance for Strength and Conditioning equipment
   c. Diagnose problems on strength training and fitness equipment and take appropriate corrective action
   d. Ensure the safety of Strength & Conditioning patrons and staff by maintaining a thorough understanding of building maintenance policies
   e. Assist in decision making with general maintenance such as equipment repairs and equipment replacement plans
   f. Assist with creating and maintaining accurate preventive maintenance documentation
   g. Assist with maintaining clear equipment and tool inventory documentation
   h. Provide a direct link of communication between maintenance staff and Strength & Conditioning Facility Technician Division Foreman
   i. Be a positive representative of the Department of Recreational Sports and the Ramsey Student Center
   j. Perform daily, weekly, monthly, annual inspections as required by equipment manufacturer
   k. Report any issues found during inspections
   l. Serve as a resource to patrons and staff members by providing accurate information regarding fitness equipment
   m. Supervise and actively support the efforts of Facility Technician Division staff members and provide positive leadership through the demonstration of professional behavior
   n. Attend all weekly/biweekly staff meetings and in-service training sessions

II. QUALIFICATIONS:
   a. Previous experience working with tools and equipment
      OR
   b. Ability to learn preventative maintenance procedure with training

III. APPROXIMATE NUMBER OF STAFF:
   a. 10-15

IV. SUGGESTED PAY RATE:
   a. $8.00