

## ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

**Purpose:** To direct employees toward university policies regarding reasonable accommodations for people with disabilities and outlining a process to follow if a request is made.

**Scope:** All professional and part-time staff.

### Policy:

- I. UNIVERSITY POLICIES
  - a. Disability services and accommodations: <https://eoo.uga.edu/ADA-Accessibility/accessibility-rights/>
  - b. Request for accommodations: [https://hr.uga.edu/Current\\_Employees/Managers/Manager\\_ADA/](https://hr.uga.edu/Current_Employees/Managers/Manager_ADA/)
  - c. ADA resources for employees and supervisors: <https://eoo.uga.edu/ADA-Accessibility/accessibility-resources/>
  - d. Service Animal Policy: <https://eoo.uga.edu/ADA-Accessibility/uga-animal-policy/>

### Procedures:

- I. MAKING A REQUEST FOR ACCOMMODATIONS
  - a. Request for accommodations webpage: [https://hr.uga.edu/Current\\_Employees/Managers/Manager\\_ADA/](https://hr.uga.edu/Current_Employees/Managers/Manager_ADA/)
- II. RESPONDING TO A REQUEST FOR ACCOMMODATIONS
  - a. Requests for accommodations may be directed to a member of the Recreational Sports Professional Staff or may be made directly to UGA's Human Resources' Faculty and Staff Relations at (706) 542-9756, which is the unit responsible for coordinating the disabilities accommodation process.
  - b. Once a request for accommodation is made to a member of the Recreational Professional Staff, they should consult with their supervisor and contact Faculty & Staff Relations in Human Resources.