

## TRIP LEADER RESPONSIBILITIES

**Purpose:** The purpose of this document is to delineate the responsibilities of the trip leader staff on outdoor recreation programs. For the Safety of all participants, the tasks listed below **will not** be performed by participants.

### For All Trips

- Trip Leader Responsibilities:
  - o Perform all duties listed on the “Pre-Trip Procedures” and “Trip Wrap-Up” policies.
  - o Drive the state vehicles to and from the destinations.
  - o Provide first aid within scope of American Red Cross Wilderness and Remote First Aid training.

### Caving/Rock Climbing

- Trip Leader Responsibilities:
  - o Perform some form of pre-trip orientation including “ground school.”
  - o Set all anchors and clean all routes when participants are finished.

### Paddling

- Trip Leader Responsibilities:
  - o Setting up downstream rescue throw bags or other appropriate whitewater safety measures.