

TRIP LEADER RESPONSIBILITIES

Purpose: The purpose of this document is to delineate the responsibilities of the trip leader staff on outdoor recreation programs. For the Safety of all participants, the tasks listed below **will not** be performed by participants.

For All Trips

- Trip Leader Responsibilities:
 - o Perform all duties listed on the “Pre-Trip Procedures” and “Trip Wrap-Up” policies.
 - o Drive the state vehicles to and from the destinations.
 - o Provide first aid within scope of American Red Cross Wilderness and Remote First Aid training.

Caving/Rock Climbing

- Trip Leader Responsibilities:
 - o Perform some form of pre-trip orientation including “ground school.”
 - o Set all anchors and clean all routes when participants are finished.

Paddling

- Trip Leader Responsibilities:
 - o Setting up downstream rescue throw bags or other appropriate whitewater safety measures.